



## **Freelance Drama Practitioner**

Reporting to: Board of Trustees

### **About the Maddermarket Theatre**

The Maddermarket Theatre is a long standing and much-loved institution in the city of Norwich. It has a long history of producing high quality theatre in an inclusive and open setting that allows amateur and professional theatre arts practitioners to mix together. We have had to close due to the impact of the COVID-19 pandemic, and that has also presented an opportunity for the Board of Trustees to review the theatre's operations and to agree a strategy that will see it thrive in its second century. Recruiting a Freelance Drama Practitioner is a key step in achieving this.

### **Objectives of the Post**

This exciting post is a key role to the theatre awakening from the COVID-19 pandemic following its recent closure. As we look to restart our important contribution within the community of providing drama classes we are looking for a creative, passionate and talented drama practitioner. The ideal candidate will not only enjoy creating and delivering classes but understand the changing landscape of what our community needs and wants, especially following our period of forced closure, You will be responsible for working with the board to deliver a programme of classes and workshops primarily aimed at the Maddermarket's Youth Theatre audience in the first instance. The post holder will also take responsibility for the administration of the theatre's "Open Stagers" workshops and be pivotal for working with like-minded drama practitioners who also have experience in mental health/funding supported classes. It is hoped that over the next 12 to 18 months the position will develop into a full-time community and education role that will involve the strategic planning of a range of community and education workshops, classes, events and performances, as part of the theatre's long-term 'arts in the community' strategy.

The Post is available for a freelance drama teacher based on them delivering 8 to 10 hours per week at an hourly rate to be agreed.

### **KEY RESPONSIBILITIES**

- To devise and deliver a programme of work for the Maddermarket Youth Theatre
- To direct productions/workshops for these groups as and when required
- To undertake the administrative work generated by this work, 'Open Stagers' and other classes
- Communication to all pupils and class correspondence
- Assisting in the marketing of the education offering

## PERSON SPECIFICATION

### Essential

- Extensive experience of teaching and delivering drama classes across all age demographics
- Practical experience of teaching voice, movement; improvisation, working on and off text
- Excellent communication skills – both written and verbal
- Sound administrative skills including computer literacy (practical experience of Microsoft Word and Excel)
- Creativity, innovation and a passion for community arts
- Excellent organisational and prioritisation skills
- Experience in a professional arts environment
- Experience of delivering funded projects
- Progressive, motivated, positive and forward-thinking attitude
- Extensive experience of programme management and curriculum development

### Desirable

- Qualified to degree level with PGCE or QTS
- Experience of delivering GCSE drama
- Experience of delivering A-level theatre studies
- A passion for grassroots community arts and an understanding of the impact of community theatre
- Experience of working on funding applications
- An enhanced DBS certificate (update service)

## TERMS & CONDITIONS

Title of post: Freelance Drama Practitioner

Hours: 8-10 hours per week, with regular evening and weekend work

Salary: TBC (dependent on experience)

## APPLICATION PROCESS

Please email us the following:

- A covering letter stating your interest and suitability for the role with reference to the job description and person specification.
- An up-to-date CV.
- An email address and mobile phone number.
- The name and contact details of 2 references —to be contacted only after interview, prior to appointment.

Applications must be received electronically and clearly marked '[YOUR NAME] - Application for Maddermarket Theatre Freelance Drama Practitioner Post.

Please email: Robert Tiffin, Chair of Trustees - [robert.tiffen@maddermarket.org](mailto:robert.tiffen@maddermarket.org)

The deadline for receipt of applications is **Friday 2<sup>nd</sup> July 2021**. Interviews will be held **Friday 9<sup>th</sup> July 2021** at the Maddermarket Theatre.